

# Permit to Sell or Serve Food on Campus

1. I am requesting to            **SELL FOOD**            **SERVE FOOD**
2. Organization involved \_\_\_\_\_
3. Responsible person name: \_\_\_\_\_
4. OU email: \_\_\_\_\_ Phone Number \_\_\_\_\_
5. Name of food serving event \_\_\_\_\_
6. Location of proposed sale/serving \_\_\_\_\_
7. Date and time frame \_\_\_\_\_
8. Food and beverages to be offered \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. Where will foods/beverages be purchased and prepared? \_\_\_\_\_
10. How will foods be kept hot or cold, as necessary, and how will they be protected from contamination during transportation, display and serving?  
\_\_\_\_\_  
\_\_\_\_\_
11. What are your plans for hand washing? \_\_\_\_\_
12. Date submitted: \_\_\_\_\_

(Do not write below this line)

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E.H.&S. Comments \_\_\_\_\_  
\_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

**Display This Permit at the Site of Food Service**  
(Subject to Revocation for Non-Compliance)